

Miss Brittany Voss

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**Study Skills 2017-2018**

**Course Description:**

Study Skills offers students extra support and time to complete assignments. Students will learn effective Study Skills Techniques to support them in their classes.

Students will **NOT** be able to complete all class work during the allotted class period, but this course will provide students with extra assistance on difficult assignments and projects. Students are expected to work productively in their classrooms and come to their Study Skills class prepared and ready to work.

Students will very frequently check their grades on Infinite Campus and stay updated with classwork.

As well as learning effective study skills in this class, students will also be practicing their good character traits that are focused upon at Pau-Wa-Lu Middle School where “**character counts**” for all of us. In this class **fairness** and **caring attitudes** are a daily practice.

**Class Expectations:**

Students are expected to bring all unfinished homework and assignments, as well as the materials needed to complete their work to class, DAILY. By doing this students demonstrate responsibility and respect for themselves, their classmates, and their teacher.

If a student does not have any unfinished work or any tests to study for, he/she will need to bring an AR book with him/her, so that he/she can use the Study Skills class time to raise his/her Prime Reading grade. It is an expectation that a student **NEVER come to class with nothing to work on**.

Consequences for not demonstrating character in our classroom will be:

1. Verbal Warning to the student/loss of participation points for the day
2. Phone call and/or classroom notice to the parent/guardian or lunch detention
3. Referral to the office

**Homework and Late Work Policy**

This is a brief synopsis of the Pau-Wa-Lu Middle School Homework and late work policy.

**Homework**:

Homework is expected of middle school students and is an important part of the school program. The amount of homework will vary depending on student needs and projects that are underway.

The organizer/planner should be the link between school and home, and homework assignments should be written in the organizer each day in each class. Most low grades are caused by students’ failure to complete classwork, homework, and make-up work.

**Make-up Work**:

When a student is absent from school, whatever the reason, it will be yours/their responsibility to contact teachers for the assignments missed. You will be given as many days as you were absent, plus one additional day to complete the work and turn it in.

**Homework Deadlines:**

Any late or missed work must be completed by the end of each month.

**Tardy Policy**

Students are tardy to class if they are not inside my classroom when the bell rings.

Students are allowed 4 tardies before a lunch detention. Tardies are excused when they have a pass/phone call from staff member stating absence.

**Grading:**

A student’s Study Skills grade will be based on a student’s daily work ethic and classroom behavior. The student’s planner/organizational technique will be checked often by staff.

At the end of the semester the students will take a small exam focusing on some study skill techniques acquired throughout the semester.

Grading is based on a 10 point daily total on regular days and a 20 point daily total on block days. The students will receive one warning for disruptive behavior. If the behavior continues then they will lose two points for every time they are redirected after that.

NO EXTRA CREDIT IS OFFERED IN THIS CLASS.

**Updated Grades:**

Grades will be updated on Infinite Campus. Students and parents should check Infinite Campus at least once a week.

*Please sign below indicating that you have read and discussed the classroom expectations and policies with your student. Keep the syllabus for your reference. Return this signed for points.*

**Study Skills**

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I have reviewed this syllabus with my student and I understand the expectations of this class.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_